



# Marin Local Agency Formation Commission

Regional Service Planning | Subdivision of the State of California

## MINUTES

### SPECIAL MEETING JANUARY 27, 2017

Central Marin Police Authority  
250 Doherty Drive  
Larkspur California 94939

#### CALL TO ORDER BY CHAIR

Chair Blanchfield called the meeting to order at 9:05 am.

#### ROLL CALL BY CHAIR

**Regulars Present:** Jeffrey Blanchfield, Chair  
Carla Condon, Vice Chair (arrived at 9:12 am)  
Jack Baker  
Damon Connolly  
Sashi McEntee  
Craig K. Murray

**Alternates Present:** Matthew Brown  
Chris Burdick  
Lew Kious

#### OPEN TIME

Chair Blanchfield invited comments from the audience on any topics not directly scheduled for discussion as part of the agenda.

Strawberry resident Robert Reitherman addressed the Commission on behalf of the Seminary Neighborhood Association Board of Directors. Mr. Reitherman asked Marin LAFCO to work with the Strawberry community in exploring options to annex the area into the Town of Tiburon.

Novato resident Wanda Sarti addressed the Commission and asked for assistance in helping her understand the formation history and service role of the Rush Creek Landscape and Lighting District.

No other comments were received.

#### ANNUAL WORKSHOP ITEMS

The Commission will hold its annual workshop with facilitation services provided by William Chiat from the Alta Mesa Group. Scheduled topics are listed below with approximate starting and ending times.

- 1) **Workshop Introduction by William Chiat**  
Introductions and review of agenda items.

**Overview provided and discussion with Commissioners on goals for the day. No actions.**

**ANNUAL WORKSHOP ITEMS CONTINUED...**

**2) LAFCO Primer**

This session serves as a big-picture overview of LAFCOs' existing and emerging duties/responsibilities in providing regional growth management services. This session is ideal for anyone interested in better understanding the role and relevance of LAFCO's work in Marin County and throughout California.

**Overview provided along with discussion among Commissioners. Questions received from audience members. No actions taken.**

**3) Executive Officer's Report**

The Executive Officer will discuss key activities undertaken by Marin LAFCO in 2016 and identify opportunities and challenges going into 2017 with the latter highlighted by implementation of Senate Bills 239 (Outside Fire Service Contracts) and 1266 (Joint Power Authorities). This session is aimed at informing the Commission's subsequent discussion on strategic planning goals and objectives and will include discussing the status of the adopted study schedule and alternatives therein in advancing progress.

**Overview provided along with discussion among Commissioners. No actions taken.**

**4) Strategic Planning Discussion**

This session will review progress made in addressing the Commission's adopted goals and objectives in 2016 through the membership. The Commission will also discuss whether any changes to the adopted goals and objectives are warranted in 2017 as well as identify any specific tasks therein in step with informing the pending preparation of a budget and work plan at a future regular meeting.

**Commission discussion with a focus on agency goals going forward. No actions taken.**

**5) Committee Assignments**

The Commission will consider making appointments/reappointments to the agency's (a) Budget, (b) Policy, (c) Legislative, and (d) Public/Technical Information Committees. Commission may also consider identifying specific Committee projects.

**With Commission input Chair Blanchfield appointed Commissioners McEntee (City), Murray (District), and Rodoni (County) to the Budget Committee. Chair Blanchfield deferred making appointments to remaining Committees to the February meeting.**

**6) Workshop Takeaways**

The facilitator will engage Commissioners in summarizing key takeaways generated during the workshop and discuss potential next steps for action at future meetings.

**Commission discussion. No actions taken.**

**CLOSED SESSION**

**Public Employee Performance Evaluation | Government Code Section 54957**

Executive Officer

**The Commission adjourned into closed session at 12:10 pm to conduct the Executive Officer's annual performance review. The Commission returned to open session at 12:45 pm with Chair Blanchfield stating no reportable actions had been taken.**

**ADJOURNMENT TO NEXT REGULAR MEETING**

**Chair Blanchfield adjourned the special meeting at 12:45 pm.**

**APPROVED:**

**ATTESTED:**

\_\_\_\_\_  
Jeffry Blanchfield  
Commission Chair

\_\_\_\_\_  
Keene Simonds  
Executive Officer