



Marin Local Agency Formation Commission

Regional Service Planning | Subdivision of the State of California

NOTICE OF SPECIAL MEETING MINUTES

Marin Local Agency Formation Commission

Wednesday, January 8, 2020

Marin Clean Energy | Charles McGlashan Room | 1125 Tamalpais Avenue, San Rafael

CALL TO ORDER

Chair McEntee called the meeting to order at 9:10 A.M.

ROLL CALL BY COMMISSION CLERK

Roll was taken and quorum was met. The following were in attendance:

Commissioners Present: Sashi McEntee, Chair
Craig K. Murray, Vice-Chair
Sloan Bailey
Dennis Rodoni (arrived at 9:50 A.M.)
Lew Kious
Damon Connolly (arrived at 9:10 A.M.)
Larry Loder

Alternate Commissioners Present: Tod Moody
Judy Arnold (left at 11:00)
Chris Skelton
Barbara Coler

Marin LAFCo Staff Present: Jason Fried, Executive Officer
Candice Bozzard, Commission Clerk
Jeren Seibel, Policy Analyst

Members Absent: None

PUBLIC OPEN TIME

Chair McEntee opened public comment for items not on the agenda.

- Judy Schriebman of the Sierra Club - Ms. Schriebman advocated for the Commission to vote against ballot Measure D in March.

Hearing no additional comments, Chair closed public open time.

BUSINESS ITEMS

1. Authorization for Executive Officer Jason Fried to Enter into an Agreement on Behalf of Marin LAFCo with ADP for Payroll Services Beginning January 10, 2020.

The Executive Officer reported that going forward Marin LAFCo would be processing payroll through ADP. Staff requested authorization to sign the agreement with ADP for payroll services.

Commissioner Kious recommended looking into PayStart as an option in the future.

Approved: M/S by Commissioners Bailey and Arnold to authorize the Executive Officer to enter into the agreement with ADP for payroll services.

Ayes: Commissioners McEntee, Murray, Bailey, Kious, Arnold, and Loder

Nays: None

Abstain: None

Absent: Commissioner Rodoni

Motion approved unanimously.

PUBLIC HEARING ITEMS

2. Strategic Planning Workshop

A. Progress and Accomplishments of Marin LAFCo

Setting context by reflecting on successes, changes, trends, dissatisfactions over last year.

Marin LAFCo Commission accomplishments included: staffing stabilized; updated Policy Handbook; Murray Park Sewer Maintenance District consolidation with Ross Valley Sanitary District; MSRs done in house with the addition of the Policy Analyst; continued state level involvement; special districts representation; proactive community outreach; Commissioners more engaged in LAFCo work.

B. Progress on Meeting Desired Public Value for Marin LAFCo

Examine advancement of the desired public value of Marin LAFCo and its contributions to the community with a focus on key LAFCo responsibilities: MSRs and Spheres.

- Feedback on Municipal Service Reviews; potential improvements
- Value of MSRs in Sphere of Influence updates
- Review of SOI policy and implications of a Sphere
- Potential LAFCo issues on the horizon

Marin LAFCo Commission's future outlook: Possible review of fire services due to new fire JPA on the March 2020 ballot; remain active in conversation regarding quality of living in Marin; perhaps be resource or mediator regarding shared services and reorganizations; continue to recognize different opinions and outlooks; align with Grand Jury; look into mutual water companies; research/study tax exchange agreements.

Feedback and potential improvements to MSR reports: Important for public outreach for participation (build database of stakeholder groups for input); area maps showing spheres of influence are very useful; MSRs need to maintain its value until the next study; more detailed outline of conclusions/action items and incorporate County and LAFCo policies; include standardized information on OPEB and unfunded liabilities of the agencies.

C. Commission Goals and Priorities: Two Years

Discuss specific goals and priorities in the next 24 months with a focus on desired outcomes for the Commission.

- Working group(s) on upcoming specific issues

Goals and priorities going forward: Possibly add a municipal service review focused on police and fire districts throughout Marin County concerning shared (or feasibly shared) services.

D. Work Plan

Discuss specific goals and priorities in the next 12 months with a focus on desired outcomes for the Commission.

The desired work plan includes: Fire study; tighter policy on sphere of influence policy; create an up-to-date personnel/human resources/accounting policy; review/study the alternate taxing for special district when new parcels are annexed in; include OPEB and unfunded liabilities in MSRs; continue support for a Marin special districts association.

E. Concluding Thoughts

Reflections on the day.

Overall, the Commission had a positive outlook on the current and future direction staff and the Commissioners are undertaking.


ADJOURNMENT

Chair McEntee adjourned the meeting.

ADJOURNMENT TO NEXT MEETING

Thursday, February 13, 2020 | 7:00 pm

Marin Clean Energy | Charles McGlashan Rm | 1125 Tamalpais Ave., San Rafael, CA



Attest: Jason Fried
Executive Officer

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Marin LAFCo

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