



# Marin Local Agency Formation Commission

Regional Service Planning | Subdivision of the State of California

## NOTICE OF REGULAR MEETING AND AGENDA

Marin Local Agency Formation Commission

Thursday, December 13, 2018

Marin Clean Energy | Charles McGlashan Room | 1125 Tamalpais Avenue, San Rafael, California

### 7:00 PM – CALL TO ORDER BY CHAIR

### ROLL CALL BY COMMISSION CLERK

### AGENDA REVIEW

The Chair or designee will consider any requests to remove or rearrange items by members.

### PUBLIC OPEN TIME

This portion of the meeting is reserved for persons desiring to address the Commission on any matter not on the current agenda. All statements that require a response will be referred to staff for reply in writing or will be placed on the Commission's agenda for consideration at a later meeting. Speakers are limited to three minutes.

### CLOSED SESSION

The Commission will adjourn to closed session regarding the following items:

- PUBLIC EMPLOYMENT – The Commission will meet to discuss the Commission Clerk position pursuant to Government Code section 54957.

### CONSENT CALENDAR ITEMS (discussion and possible action)

All items calendared as consent are considered ministerial or non-substantive and subject to a single motion approval. The Chair or designee will also consider requests from the Commission to pull an item for discussion.

1. Approval of Minutes for October 11, 2018 Regular Meeting
2. Commission Ratification of Payments from October 1, 2018 to November 30, 2018

### BUSINESS ITEMS (discussion and possible action)

Business Items involve administrative, budgetary, legislative or personnel matters and may or may not be subjected to public hearings.

3. Hearing on Application #1338 - 610 Calle De La Mesa detachment from City of Novato
4. Informational Hearing on Application #1339 - 516 E. Hospital Drive annexation into Novato Sanitary District (Information Only)
5. Informational Hearing on Application #1340 - 28 Teaberry Lane Annexation into Sanitary District #5 (Information Only)

6. Request for Time Extension on Application #1324 – 1501 Lucas Valley Road to MMWD
7. Approval of Executive Officer Employment Agreement
8. Planwest Partners, Inc. Professional Services Agreement Related to MSR Services
9. Budget and Work Plan Committee Report
  - a. Recommended adjustments to Fiscal Year 2018-2019 Budget Line Items
10. Legislative Committee Report
  - a. Creating a New Marin LAFCo Policy on Legislative Process
11. Policy and Personnel Report
12. Public/Technical Information Committee Report
  - a. Authorization for the Committee to Draft and Issue an RFQ for Potential Work on the Website.
13. Approval of Marin LAFCo meeting schedule for 2019

**EXECUTIVE OFFICER REPORT (discussion and possible action)**

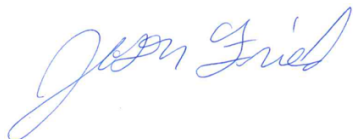
- A. Budget Update FY 2018-2019
- B. Current and Pending Proposals
- C. Update on MSR(s)
- D. Public Seat Application Update
- E. Special Districts Election to LAFCo Seats Update
- F. Central Marin Fire JPA Request
- G. Correspondence and Marin LAFCo News

**COMMISSIONER ANNOUNCEMENTS AND REQUESTS**

**ADJOURNMENT TO NEXT MEETING**

Thursday, February 14, 2019 | 7:00 pm

Marin Clean Energy | Charles McGlashan Room | 1125 Tamalpais Avenue, San Rafael, CA



Attest: Jason Fried  
Interim Executive Officer

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Any writings or documents pertaining to an open session item provided to a majority of the Commission less than 72 hours prior to a regular meeting shall be made available for public inspection at Marin LAFCo Administrative Office, 1401 Los Gamos Drive, Suite 220, San Rafael, CA 94903, during normal business hours.

Pursuant to GC Section 84308, if you wish to participate in the above proceedings, you or your agent are prohibited from making a campaign contribution of \$250 or more to any Commissioner. This prohibition begins on the date you begin to actively support or oppose an application before LAFCo and continues until 3 months after a final decision is rendered by LAFCo. If you or your agent have made a contribution of \$250 or more to any Commissioner during the 12 months preceding the decision, in the proceeding that Commissioner must disqualify himself or herself from the decision. However, disqualification is not required if the Commissioner returns that campaign contribution within 30 days of learning both about the contribution and the fact that you are a participant in the proceedings. Separately, any person with a disability under the Americans with Disabilities Act (ADA) may receive a copy of the agenda or a copy of all the documents constituting the agenda packet for a meeting upon request. Any person with a disability covered under the ADA may also request a disability-related modification or accommodation, including auxiliary aids or services, in order to participate in a public meeting. Please contact the LAFCo office at least three (3) working days prior to the meeting for any requested arraignments or accommodations.

**Marin LAFCo**

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