



BUDGET AND WORK PLAN COMMITTEE MINUTES

Thursday, February 21, 2019
1401 Los Gamos Drive Suite 220
San Rafael, California 94903

Appointed Members

Dennis Rodoni (Chair) | Sashi McEntee (Vice-Chair) | Craig K. Murray

Chair Rodoni called the meeting to order at 9:05 am.

ROLL CALL

Commission Clerk called roll.

Commissioners Rodoni and McEntee present
Commissioner Murray (arrived 9:07 am)

PUBLIC COMMENT

Chair Rodoni asked for any public comments. Hearing none, Chair Rodoni closed public comment.

BUSINESS ITEMS

1. Approval of January 21, 2019, Meeting Minutes

Approved; M/S by Commissioners McEntee and Rodoni to approve the January 31, 2019 meeting minutes.

Ayes: Commissioners Rodoni, McEntee
Absent: Commissioner Murray

Noes: None
Abstaining: None

Motion approved unanimously.

(Commissioner Murray arrived)

Administrative Office

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Damon Connolly, Regular
County of Marin

Dennis J. Rodoni, Regular
County of Marin

Judy Arnold, Alternate
County of Marin

Sashi McEntee, Chair
City of Mill Valley

Sloan Bailey, Regular
Town of Corte Madera

Matthew Brown, Alternate
City of San Anselmo

Craig K. Murray, Vice Chair
Las Gallinas Valley Sanitary

Jack Baker, Regular
North Marin Water District

Lew Kiou, Alternate
Almonte Sanitary District

Vacant, Public
Public Member

Chris Skelton, Alternate
Public Member

2. Approval of the Proposed Draft Budget for Fiscal Year 2019-2020

Executive Officer Fried gave a brief presentation on determining the budget for FY 2019-20. Executive Officer Fried noted that this budget assumed that staff benefits are at 40% of salaries. Salary and benefits also include the Policy Analyst position being hired at the top end of the ranged advertised.

The Committee discussed the various changes in the budget for FY 2019-20 compared to other fiscal years including the reserve account, website upgrade, phone enhancement, rent increase, possible equipment replacement, legal services, and other shifts in expenses. Staff responded in kind and stated that the proposed draft budget should be on par for the coming fiscal year.

Staff and the Budget Committee felt it was important to maintain the member agencies' contributions given the recent increases over the past few fiscal years.

Executive Officer Fried suggested a future discussion on updating the fee schedule given that currently the contributing agencies are required to pay application fees for a sphere of influence change if it is not part of a Municipal Service Review study.

The Budget Committee considered ideas on how Marin LAFCo could be an invaluable part of the disaster preparedness for Marin County. The proposition of creating an Ad Hoc Committee or hiring an outside consultant to study the level of support and the costs that would incur was considered.

Approved; M/S by Commissioners McEntee and Murray to have Chair Rodoni review the draft budget prior to it being presented to the Commission in April.

Ayes: Commissioners Rodoni, McEntee, Murray

Noes: None

Absent: None

Abstaining: None

Chair Rodoni adjourned the meeting at 9:37 am.

ATTEST:

Candice Bozzard
Commission Clerk