



# Marin Local Agency Formation Commission

## Regional Service Planning | Subdivision of the State of California

### NOTICE OF POLICY AND PERSONNEL COMMITTEE MEETING AND AGENDA Marin Local Agency Formation Commission

**December 8th, 2025, ▪ 3:00 PM**

Marin LAFCo Office | Suite 220 | 1401 Los Gamos Dr., San Rafael, CA

#### **Appointed Members**

Larry Chu | Steve Burdo | Roger Smith

#### **CALL TO ORDER BY EXECUTIVE OFFICER**

#### **SELECTION OF CHAIR**

The Committee shall nominate and select a Chair of the Policy and Personnel Committee for calendar year 2025.

#### **ROLL CALL BY CLERK**

#### **AGENDA REVIEW**

The Chair or designee will consider any requests to remove or rearrange items by members.

#### **PUBLIC OPEN TIME**

This portion of the meeting is reserved for persons desiring to address the Commission on any matter not on the current agenda. All statements that require a response will be referred to staff for reply in writing or will be placed on the Commission's agenda for consideration at a later meeting. Speakers are limited to three minutes.

#### **BUSINESS ITEMS (discussion and possible action)**

Business Items involve administrative, budgetary, legislative or personnel matters and may or may not be subject to public hearings.

1. Approval of August 2024 Meeting Minutes
2. Discussion of Possible Amendments to the Policy and Personnel Handbook

#### **COMMISSIONER ANNOUNCEMENTS AND REQUESTS**

#### **ADJOURNMENT TO NEXT MEETING**

TBD

Attest: Claire Devereux  
Clerk/Jr. Policy Analyst

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Any writings or documents pertaining to an open session item provided to a majority of the Commission less than 72 hours prior to a regular meeting shall be made available for public inspection at Marin LAFCo Administrative Office, 1401 Los Gamos Drive, Suite 220, San Rafael, CA 94903, during normal business hours.

Pursuant to GC Section 84308, if you wish to participate in the above proceedings, you or your agent are prohibited from making a campaign contribution of \$500 or more to any Commissioner. This prohibition begins on the date you begin to actively support or oppose an application before LAFCo and continues until 3 months after a final decision is rendered by LAFCo. If you or your agent have made a contribution of \$500 or more to any Commissioner during the 12 months preceding the decision, in the proceeding that Commissioner must disqualify himself or herself from the decision. However, disqualification is not required if the Commissioner returns that campaign contribution within 30 days of learning both about the contribution and the fact that you are a participant in the proceedings. Separately, any person with a disability under the Americans with Disabilities Act (ADA) may receive a copy of the agenda or a copy of all the documents constituting the agenda packet for a meeting upon request. Any person with a disability covered under the ADA may also request a disability-related modification or accommodation, including auxiliary aids or services, in order to participate in a public meeting. Please contact the LAFCo office at least three (3) working days prior to the meeting for any requested arraignments or accommodations.

#### **Marin LAFCo**

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