



Marin Local Agency Formation Commission

Regional Service Planning | Subdivision of the State of California

NOTICE OF REGULAR MEETING MINUTES

Marin Local Agency Formation Commission

Thursday, December 12, 2019

Marin Clean Energy | Charles McGlashan Room | 1125 Tamalpais Avenue, San Rafael, California

CALL TO ORDER

Chair McEntee called the meeting to order at 7:03 P.M.

ROLL CALL BY COMMISSION CLERK

Roll was taken and quorum was met. The following were in attendance:

Commissioners Present: Sashi McEntee, Chair
 Craig K. Murray, Vice-Chair
 Lew Kious
 Barbara Coler
 Dennis Rodoni

Alternate Commissioners Present: Tod Moody

Marin LAFCo Staff Present: Jason Fried, Executive Officer
 Candice Bozzard, Commission Clerk
 Jeren Seibel, Policy Analyst

Marin LAFCo Counsel Present: Mala Subramanian

Members Absent: Sloan Bailey
 Damon Connolly
 Larry Loder

AGENDA REVIEW

Approved: M/S by Commissioners Murray and Coler to accept the agenda.

Ayes: Commissioners McEntee, Murray, Kious, Coler, Kious, and Rodoni

Nays: None

Abstain: None

Absent: Commissioners Connolly and Loder

Motion approved unanimously.

PUBLIC OPEN TIME

Chair McEntee opened the public comment period. Hearing no request for comment, Chair closed the public open time.

CONSENT CALENDAR ITEMS

1. Approval of Minutes for October 10, 2019, Special Meeting Minutes
2. Commission Ratification of Payments from October 1, 2019, through November 30, 2019
3. Approval of Marin LAFCo Meeting Schedule for Calendar Year 2020

Approved: M/S by Commissioners Coler and Murray to accept the consent calendar.

Ayes: Commissioners McEntee, Murray, Kious, Coler, Kious, and Rodoni

Nays: None

Abstain: None

Absent: Commissioners Connolly and Loder

Motion approved unanimously.

PUBLIC HEARING ITEMS

4. Municipal Service Review – Second Draft of the Novato Region Municipal Service Review
[Information only]

Executive Officer Fried summarized his written report regarding the Novato Region MSR; noting the public review comment period was extended to October 31, 2019, and staff addressed, as well as, clarified the language pertaining to unincorporated Marin “islands” annexing to the City of Novato.

Chair McEntee opened the public hearing.

- Susannah Mahoney, President of Black Point Improvement Club – Ms. Mahoney stated the Association’s concerns with the Black and Green Point area being annexed to the City of Novato.

Hearing no additional public comments, Chair closed the public hearing.

Chair McEntee inquired about the difference between the “planning area” and the “sphere of influence.” Staff responded the planning area referenced the possible land use outside Novato City limits that may potentially have an impact on the City.

5. Adoption of Resolution 19-08 Reorganization of Murray Park Sewer Maintenance District to Ross Valley Sanitary District (File #1344) Pursuant to CEQA Exemption

The Executive Officer communicated the history and current situation surrounding the reorganization of Murray Park Sewer Maintenance District to Ross Valley Sanitary District.

Chair McEntee opened the public hearing. Hearing no comments, Chair McEntee closed the public hearing.

Approved: M/S by Commissioners Kious and Murray to approve Resolution 19-08, approving the annexation of the Murray Park Sewer Maintenance District to Ross Valley Sanitary District (File #1344).

Ayes: Commissioners McEntee, Murray, Kious, Coler, Kious, and Rodoni

Nays: None

Abstain: None

Absent: Commissioners Connolly and Loder

Motion approved unanimously.

6. A. Adoption of Resolution 19-07 Reorganization of 4576 Paradise Drive to Town of Tiburon and Corte Madera Sanitary District #2 (File #1342) Pursuant to CEQA Exemption; or
B. Adoption of Resolution 19-XX Approving Annexation of 4576 Paradise Drive to the Corte Madera Sanitary District #2 (File #1342) Pursuant to CEQA Exemption; and/or
C. Adoption of Resolution 19-XX Approving Annexation of 4576 to the Town of Tiburon (File #1342) Pursuant to CEQA Exemption

The Executive Officer recommended the Commission split the original application, which would allow the applicant to annex to the sanitary district at this time and pursue annexation to the Town of Tiburon once the pre-zoning requirements are met.

Commissioners requested some clarification on a few aspects of the application.

Chair McEntee opened the public comment, and hearing none, closed public comment.

Approved: M/S by Commissioners Rodoni and Kious to adopt Resolution 19-07, approving annexation of 4576 Paradise Drive to Corte Madera Sanitary District #2 (LAFCo File #1342) and Resolution 19-09, approving annexation of 4576 Paradise Drive to the Town of Tiburon (LAFCo File #TBD).

Ayes: Commissioners McEntee, Murray, Kious, Coler, Kious, and Rodoni

Nays: None

Abstain: None

Absent: Commissioners Connolly and Loder

Motion approved unanimously

BUSINESS ITEMS

7. Approval of Contract with Alyssa Schiffman for Bookkeeping Services

Commission discussed the fee increase versus paying the liability coverage.

Chair McEntee opened the public comment, and hearing none, closed public comment.

Approved: M/S by Commissioners Murray and Kious to authorize Executive Director Fried, to enter in the contract with Ms. Schiffman for bookkeeping services with the exception to reimburse costs of liability insurance in lieu of a rate increase.

Ayes: Commissioners McEntee, Murray, Kious, Coler, Kious, and Rodoni

Nays: None

Abstain: None

Absent: Commissioners Connolly and Loder

Motion approved unanimously.

8. CALAFCO Requests Affirmation for State Government Code Section 56375.2

The Commissioners discussed the implications for removing the special provision, which allows Marin LAFCo to force reorganization of the southern Marin sewer agencies.

Chair McEntee opened the public comment, and hearing none, closed public comment.

Approved: M/S by Commissioners Kious and Rodoni to support removal of Section 56375.2 of the State Government Code.

Ayes: Commissioners McEntee, Murray, Kious, Coler, Kious, and Rodoni

Nays: None

Abstain: None

Absent: Commissioners Connolly and Loder

Motion approved unanimously

EXECUTIVE OFFICER REPORT (discussion and possible action)

a) Budget Update FY 2019-2020

Staff stated the budget was on track.

b) Current and Pending Proposals

A few applications have been considered closed.

c) Update on MSR(s) [Verbal Report Only]

East Peninsula will be presented to the Commission at the February 2020 meeting.

d) Strategic Planning Workshop [Verbal Report Only]

Scheduled for January 8, 2020, from 9:00 A.M. to 1:00 P.M. at the MCE building, facilitated by Bill Chiat.

COMMISSIONER ANNOUNCEMENTS AND REQUESTS

Commissioner Murray asked Chair McEntee on the outcome of the vote at the CALAFCO conference. Chair noted she voted as directed by the Commission.

Hearing no additional requests or announcements, the Chair called for adjournment.

Chair McEntee adjourned the meeting at 8:05 P.M. in memory of Mrs. Loder.

ADJOURNMENT TO NEXT MEETING

Thursday, January 8, 2019 | 9:00 A.M.

Marin Clean Energy | Charles McGlashan Room | 1125 Tamalpais Avenue, San Rafael, CA

Attest: Candice Bozzard
Commission Clerk

Any writings or documents pertaining to an open session item provided to a majority of the Commission less than 72 hours prior to a regular meeting shall be made available for public inspection at Marin LAFCo Administrative Office, 1401 Los Gamos Drive, Suite 220, San Rafael, CA 94903, during normal business hours.

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